Start-up Materials for the Health and Well-being Committee

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# Talking Points for Recruiting HaWC Members

The talking points found below can be used by supervisors and managers to announce the HaWC and communicate the sign-up process to frontline workers. They can be used at team meetings, huddles, town halls, and other meetings. The talking points may need to be adapted based on the specific workplace.

**Q: What is the Health and Well-being Committee (HaWC)?**

The Health and Well-being Committee is:

A place for workers to safely voice ideas and concerns about their workplace, including health and safety, with the aim of improving the work environment and worker well-being.

A group of frontline workers and supervisors who you can trust to listen to your concerns, take your concerns seriously, and problem-solve around your concerns.

**Q: What makes the Health and Well-being Committee different from other committees we’ve had in the past?**

This committee is not the Health and Safety Committee. Although the HaWC includes a focus on safety issues it goes beyond this to also address a broad range of concerns that affect the health and well-being of workers in the building including, how you feel about coming to work (feeling respected and treated well) and how work is organized (removing barriers or frustrations that affect work flow). The HaWC is also frontline worker-driven in that frontline worker members are involved in finding and implementing solutions to the concerns tackled by the committee.

The Health and Well-being Committee is co-led by a frontline worker and a supervisor.

**Q: How do I become a member of the HaWC?**

Let your supervisor know you’d like to be a member or write your name on the HaWC sign-up sheet.

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### HaWC Member Sign-up Sheet

**Health and Well-being Committee (“HaWC”) Sign-up Sheet**

*Please write your name, department, and shift*

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| --- | --- | --- |
| **Name** | **Department** | **Shift** |
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**Thank you for your willingness to participate!**

### A poster with text and symbols Description automatically generatedRecruitment Posters

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### Comment Slip Templates

**Health and Well-being Committee**

**Idea/Concern Reporting Slip**

This form is a way for you to voice your concerns and/or ideas about the work environment. Hearing from you can help make this a better place to work. The Health and Well-being Committee will review your submission. Your submission will remain confidential with the committee members.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please describe your idea/concern below:**

**Optional Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check this box if you are a HaWC member filling out this form on behalf of an associate you speak to about the idea/concern.

*Thank you for submitting your idea/concern!*

**Health and Well-being Committee**

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Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Thank you for submitting your idea/concern!*